

Physical Therapy  
(425) 339-5419

### **Physical Therapy Attendance Policy**

Thank you for choosing The Everett Clinic for your Physical Therapy services. We will strive to make your therapy experience one of high quality and accessibility. Our therapists pride themselves on treating you in a timely and efficient manner. To make sure that you are able to take full advantage of your appointment time, please consider the following:

- 1) Please come to therapy in comfortable clothing or bring comfortable clothing to change into upon arrival.
- 2) Please come prepared to participate fully in the rehabilitation process. We request that you try to attend your appointment without distractions (i.e. leave food, beverages (water ok), children, guests, and electronic devices at home).
- 3) Please do not wear any scents to therapy i.e.: perfumes or body sprays. We have patients and therapists with sensitivity.
- 4) Please arrive 10 minutes early for your appointments. If you are more than 10 minutes late for your scheduled appointment, we will have to reschedule you for a different time. If you arrive late and are seen, your appointment may be shorter than normal as to not disrupt the patients who are scheduled after you.

We understand that sometimes events occur beyond our control and for the most part missed appointments happen by accident. If you need to cancel or reschedule an appointment please call ahead. We require at least 24 hours advance notice: This allows us the opportunity to offer another patient your appointment time.

The Everett Clinic has the right to charge for missed appointments. There is a \$100 fee for the second missed appointment (late cancel / no show). The Everett Clinic can also discontinue care if you miss (late cancel / no show) three or more appointments. If circumstances exist that make it difficult for you to keep your scheduled appointments please discuss this with your therapist and we will do our best to accommodate your needs.

Note: If you are covered under L&I or Worker's Compensation Insurance, it is your responsibility to make sure you try and keep all of your appointments. Your claims adjuster tracks your appointments and is aware of late arrivals, cancels and fails. Your attendance record can affect your claim.

I acknowledge that I have read and understand the Physical Therapy Attendance Policy. I have received a copy for my files.

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Signature

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Date